

**OFFICE OF THE
SARBARI GRAM PANCHAYAT
At- SARBARI, P.O. - NETURIA, DIST-PURULIA
e-mail ID: sarborigp@gmail.com**

Memo No: 131/SGP/2025

Date:09.06.2025

NOTICE INVITING e-TENDER

Notice inviting e-Tender No: **WB/SGP/NIT-02(e)/2025-26** of the Office of the Pradhan Sarbari Gram Panchayat, under Neturia Panchayat Samity invites e-tender for the works detailed in the table below.

(Submission of Bid through online)

List of Schemes:-

Sl. No	Name of the work	Amount Put to Tender (without GST) (Rs.)	Earnest Money (Rs.)	Price of Technical & Financial Bid documents and other annexure (Rs.)	Period of Completion	Eligibility of Contractor & Credential
1	Renovation of Narayanpur Rural Library Sarbari GP under 5 th SFC	209643.00	5000.00	1000.00	45 days	Intending tenderers should produce credentials of similar nature of completed work for the minimum value of 60% of estimated amount put to tender during 3(three) years prior to the date of issue of Tender Notice

In the event of e-filling, intending bidder may download the tender documents from the website <https://wbtenders.gov.in/> directly with the help of Digital Signature Certificate.

- 1) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in/>
- 2) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl No. 15..
- 3) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the '**Pradhan, Sarbari Gram Panchayat**'. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website <https://wbtenders.gov.in/>
- 4) **Eligibility criteria for participation in the tender.**
 - i. The bonafide contractors having sufficient experience in execution of similar works value not less than 60% of work in a single work within 3 yrs.

Income Tax Acknowledgement Receipt for the latest Assessment year, Latest P.T. Deposit Challan, Pan Card, VAT Registration Certificate are to be accompanied with the Technical Bid Documents.

[Non-statutory documents]

- ii. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (*five*) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)
 - iii. In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account, and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account should be in favour of applicant. No other name alongwith applicant's name in such enclosure will be entertained.

[Non-statutory documents]
 - iv. Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents]
 - v. Registered Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Minutes of last A.G.M. , valid certificate from A.R.C.S. along with other relevant supporting papers.

[Non-statutory documents]
 - vi. Joint Ventures will not be allowed.
 - vii. A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.
- 5) Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is 50 (fifty) lakh or 50% of the tendered amount whichever is less. Provisions in Clause(s) 7, 8 & 9 contained in W.B. Form No.2911(ii) so far as they relate to quantum and frequency of payment are to be treated as superseded.
 - 6) Adjustment of price vide notification no. 23-CRC/2M-61/2008 dated: 13/03/2009 and no. 38-CRC/2M-61/2008 dated: 20/04/2009 in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly.
 - 7) No mobilization advance and secured advance will be allowed.

8) Security Deposit:

Retention money towards performance Security amounting to 10% (ten percent) of the value of the work shall be deducted from the running account bill of the tendered as per prevailing order including Earnest money. No interest will be paid on Security Deposit.

- 9) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
- 10) All materials required for the proposed work including cement and steel shall be of specified grade and approved brand in conformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.
- 11) Constructional Labour Welfare CESS @ 1% (one percent) of cost of construction will be deducted from every Bill of the selected agency. The undersigned has the sole right during evaluation of credential of the bidder.
- 12) After execution of work order no extension of time will be allowed under any circumstances.
- 13) Bid shall remain valid for a period not less than 180 (one hundred eighty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

14) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	09.06.2025 5:00 P.M.
2	Documents download/sell start date (Online)	09.06.2025 5:00 P.M.
3	Bid submission start date (On line)	09.06.2025 5:00 P.M.
4	Documents download/sell end date (Online)	17.06.2025 5:00 P.M.
5	Bid Submission closing (On line)	17.06.2025 5:00 P.M.
6	Bid opening date for Technical Proposals (Online)	20.06.2025 11.00 A.M.
7	Date of uploading list for Technically Qualified Bidder(online)	As per Notice
8	Date of uploading the final list of Technically Qualified Bidder (online) after disposal of appeals, if any.	As per Notice
9	Date for opening of Financial Proposal (Online)	As per Notice

- 15) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 1 (one) year from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect.

Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for 6 (six) months from the date of completion of the work. Provision in Clause No. 17 of W.B. Form No. 2911(ii) shall be treated as superseded.

- 16) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.

18. Earnest Money:-

a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:

- i) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction. iii) Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/PRIs etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT:

- i) On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii) Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv) If verification is successful, the fund will get credited to the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/PRIs etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees. v) Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account

B) Earnest Money Refund/Settlement Process:

- i) The EMD of the bidders disqualified at the technical evaluation will be refunded through an automated process to the respective bidders' bank accounts from which they made the payment transaction.
- ii) Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded through an automated process to the respective bidders' bank accounts from which they made the payment transaction.
- iii) If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction.

19. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
20. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section – 'A' before tendering the bids.
21. **Conditional / Incomplete tender will not be accepted under any circumstances.**

22. **The intending renderers are required to quote the rate *online*.**
23. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
24. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
25. **The Pradhan, Sarbari Gram Panchayat** reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
26. If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Evaluation Committee within 2 (*two*) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.
27. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
28. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
- 1) N.I.T.
 - 2) Special Terms & Conditions
 - 3) Technical Bid
 - 4) Financial Bid
29. Qualification criteria:
- The tender inviting and Accepting Authority through a “Tender Evaluation Committee” will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:
- 1) Financial Capacity
 - 2) Technical Capability comprising of personnel & equipment capability
 - 3) Experience / Credential
- The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (a), (b) & (c) above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either anufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice.
30. Escalation of Price on any ground and consequent cost over run shall not be entertained under any circumstances. Rates should be quoted accordingly.
31. No. price preference and other concession will be allowed.

32. It is notified for general information that the additional performance security shall be obtained from the successful bidder, if the acceptance bid value is more than 20% less than the estimated amount put to tender. The additional performance security shall be equal to 10% of the tendered amount and it shall be submitted in the form of Bank Guarantee from any schedule bank as per specified format will be given to L1 bidder before issuance of Work order. If the bidder fails to submit the additional performance security within 7 (Seven) working days from the date of issuance of letter of acceptance, his earnest money will be forfeited. The said bank guarantee shall be valid up to the end of the contract period and shall be renewed accordingly, if required and the same shall be returned immediately after successful completion of the contract. If the bidder fails to complete the work successfully, the said security shall be forfeited at any time during the pendency of contract period after serving proper notice to the contractor.



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Sarban Gram Panchayat
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Copy forwarded for favour of information and wide publicity to :-

- 1) The Sub Divisional Officer Raghunathpur
- 2) The Block Development Officer, Neturia Dev. Block.
- 3) The Pradhan, All Gram Panchayat of Neturia Dev. Block.
- 4) ISGP-II Raghunathpur
- 5) Notice Board.



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